

 HANOVER &
DISTRICT
HOSPITAL
MINUTES OF THE REGULAR BOARD MEETING

DATE: Tuesday, November 25, 2025

TIME: 1700 hours

PLACE: Hybrid (HDH Boardroom/Virtual)

PRESENT: **Voting Directors:** Tina Shier (Chair), Pamela Matheson (Vice Chair), Chris Prues (Treasurer), Don Butland, Lorna Eadie Hocking, Cathy Lansink, Corwin Leifso,
Non-Voting Directors: Dana Howes (President and CEO), Saskia MacMillan (VP of Patient Care/CNE), Dr. Randy Montag (Chief of Staff), Dr. Nick Abell (President of Medical Staff)
Invited Staff: Kim Mighton (Vice President of Finance & Operations), Victoria Cumming (Recording Secretary)

REGRETS: **Voting Directors:** Leigh Butler, Réjane Dunn, Keith Hopkins, Terry Leis
Non-Voting Directors & Invited Staff:

1. CALL TO ORDER

T. Shier called the meeting to order at 1700 hours and provided opening remarks congratulating the team on a successful Accreditation Canada survey.

2. LAND ACKNOWLEDGMENT

The Land Acknowledgement was spoken, honouring the Indigenous peoples and their ancestral connection to the land on which we gather.

3. APPROVAL OF AGENDA

Moved and Seconded

THAT the agenda be approved as presented.

MOTION CARRIED

4. DECLARATION OF ANY CONFLICT OF INTEREST

No conflicts were declared and the group was reminded to declare a conflict of interest should one arise.

5. MISSION, VISION, VALUES

The Board reviewed the Mission, Vision, and Values and were asked to keep them in mind throughout the meeting.

6. PRESENTATION: CENTRAL INTAKE INITIATIVE & POCKETHEALTH

K. Mighton, VP of Finance and Operations provided a presentation on the Central Intake Initiative and PocketHealth. Key highlights included:

- What is Central Intake?
- The Vision for Central Intake
- Who is Included?
- Essential Details of the Program
- Other Aspects of the Initiative
- Introduction to PocketHealth

Dr. Nick Abell entered the meeting.

Discussion Points:

- Patients can opt out of the suggested hospital; however, choosing a different site may result in longer wait times. The recommended hospital is based on the shortest wait.
- It was confirmed that this platform is specifically for diagnostic imaging.
- Of the 28 hospitals listed, not all have scanners, but all participate in the waitlist system. Most sites have CT capability; fewer have MRI. Wait times vary, and patients may need to wait longer depending on location.
- This is a Ministry-driven initiative aimed at equitable care across the province. If patients decline to travel, wait times may increase.
- It was clarified that HDH maintains control over scheduling and the hours of operations for the CT Scanner. Metrics will be monitored to observe any other possible impacts. It was noted that there were no negative impacts during the pilot experience.
- D. Howes emphasized that this is an opportunity to maximize scheduled time and noted that patients are not at risk. Oversight of efficiency will be managed by the Ministry.

7. STRATEGIC MATTERS

7.1 Accreditation Debrief

D. Howes reported that HDH performed exceptionally well during the Accreditation survey, achieving 99.97% compliance, with only four minor items identified. The slide deck shared at the debrief was included in the agenda and highlighted both successes and areas for improvement. Surveyors noted that HDH's positive culture was evident throughout the process. HDH will receive Accredited with Exemplary Standing but is waiting for official confirmation which should come in early January.

It was noted that the observation of staff working alone came from surveyors, not staff feedback. HDH has multiple measures in place to mitigate risks for staff working alone.

Board members noted that accreditors were highly impressed with HDH overall and complimented the excellent building maintenance. In addition, Surveyors also praised the level of redundancy built into hospital systems beyond patient care.

Senior Team shared that surveyors repeatedly asked how HDH achieved such a strong culture, even though this was not part of the formal survey. They also took photos of several practices and features to share with their own organizations.

8. OFFICER REPORTS

8.1 Board Chair Report

T. Shier provided a verbal report to the group that included a cancelled meeting with SBGHC Board Chair but hope to meet before the holidays.

8.2 President & CEO Report

D. Howes provided a report on the agenda that highlighted;

- Inter-Hospital Laboratory Partnership (IHLP) Strategic Planning Session: On November 12, IHLP site leaders met to review progress and set future priorities. Key discussions focused on collaboration, branding, and staffing strategies. Aria Consulting has been engaged to support this work.
- OHA Webcast *Building Bridges: Hospital and Foundation*: On November 13, the webcast emphasized strengthening hospital–foundation partnerships through aligned priorities, clear communication, and coordinated donor engagement. The session highlighted the importance of proactive collaboration to advance shared goals and improve patient care outcomes.

9. BUSINESS/COMMITTEE MATTERS

9.1 Finance/Audit & Property Committee Report

C. Prues reported that the Finance/Audit & Property Committee met November 20, 2025. The Finance report for the seven months ending October 31, 2025 showed a deficit of \$196,212 before building amortization and a deficit of \$362,966 after building amortization, with October reflecting an unfavourable variance of \$44,897. The committee also reviewed cash, a regional outlook, and Hospital Sector Sustainability Plan updates.

The Investment Policy was reviewed along with information on alternative investments; no changes were made at this time. The committee will explore governance strategies before considering amendments. Minor policy revisions will be brought forward for approval in January.

9.2 Fiscal Advisory Committee (FAC) Report

There was nothing to report at this time.

9.3 By-Law Committee Report

There was nothing to report at this time.

9.4 Nominating Committee Report

The committee will be meeting later this week and will report back next month.

10. CONSENT AGENDA

Moved and Seconded

THAT the items on the consent agenda are approved as follows;

10.1 Open Board Session Minutes – October 28, 2025

10.2 Board Committee Reports

- (a) Finance/Audit & Property Committee Minutes – October 23, 2025
- (b) Quality Governance & Risk Management Committee Minutes – October 28, 2025
- (c) Medical Advisory Committee Minutes – October 2, 2025

10.3 Reports

- (a) Finance & Property Report
- (b) VP of Patient Care Services/CNE Report
- (c) HDH Foundation Report

MOTION CARRIED

11. ROUND TABLE

Multiple members complimented the Accreditation Survey success.

12. NEXT MEETING

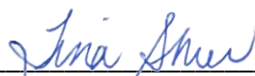
Tuesday, January 27, 2025, at 5:00pm

13. COMPLETION OF BOARD MEETING EVALUATION

T. Shier reminded the group to complete the Board Meeting Evaluation.

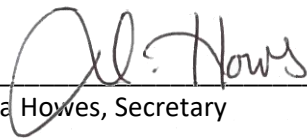
14. ADJOURNMENT

The meeting adjourned at 1752 hours.



Tina Shier, Chair


Victoria Cumming, Recorder


Dana Howes, Secretary